

MOVING

checklist

PREP IN *Advance*

- Allocate a budget for your move
- Organize, declutter & clean
- Schedule movers / rental truck
- Make Inventory of household items
- Transfer medical records & prescriptions
- Get school records & register at new schools
- Arrange time off work /childcare for moving day
- Make a plan of moving vehicles, pets & plants
- Dispose of hazardous &flammable items
- Measure furniture for placement at home
- Defrost freezer, clean refrigerator & ovens

PACK AN *Overnight Bag*

- Pajamas & clean clothes
- Toiletries
- Any medications needed
- Towels
- Toilet paper
- Pet food & supplies
- Cell phone charger
- Important documents
- Cash & valuables

LABEL AN *'Open First' Box*

- Cleaning supplies
- Light bulbs
- Basic tools
- Paper plates, cups & utensils
- Coffee & snacks
- Hand soap
- Remote controls
- Kids toys

NOTIFY OF *Upcoming Move*

Essentials

- Post office
- Employer

Utility & Home Services

- Gas
- Electric
- Water
- Telephone, Internet & Cable
- Garbage removal
- Lawn service

Finances

- Bank & credit unions
- Loan companies

Insurance

- Homeowner / renters insurance
- Health & dental insurance
- Life insurance
- Car insurance

Government Agencies

- Tax agencies
- Social Security Administration

Service Providers

- Doctors
- Dentists
- Veterinarians
- Attorneys
- Accountants
- Subscriptions & memberships

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2 Months to move

- Allocate a budget
- Sort your belongings: store, donate or sell
- Collect moving supplies (box, tape, bubble wrap, labels)
- Reserve moving company
- Measure furniture for new home
- Create a room by room packing plan

1 Month to move

- Gather important documents
- Notify cable company, security and other services you receive
- Start Packing items
- Begin cleaning closet and garage

2-3 Weeks to move

- Complete any necessary repair
- Notify doctor, accountants, and other important sectors
- Submit a postal change of address
- Assemble important documents for the next owner
- Plan meals to use up refrigerated foods

1 Week to move

- Deep clean appliances: refrigerator, stove, oven etc
- Pack remaining items that you would need right away
- Pack bags for each member consisting clothes and toiletries
- Arrange childcare/pet care for moving day
- Confirm moving arrangements
- Prepare for changing locks on moving day

Moving Day

- Double check that all cabinets, closets and dishwasher are empty
- Finish the final cleaning
- Make sure boxes are labeled
- Give owner necessary instructions and leave your new address for further contact if necessary
- Leave owner manuals and household receipts
- Leave labeled keys & garage door openers
- Dispose all trash
- Lock doors and windows & switch off light
- Pay the movers
- Do a final walk through of each room to ensure nothing is left

Celebrate!

Contacts

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PORTER
GROUP

REDEFINED
residential
A Real Estate Group